



Application for Employment

**Please submit completed applications to jobs@rikore.com or P.O. Box 500 Mount Holly Springs, PA 17065*

Personal Data			
Name (last, first, middle)			
Street Address and/or Mailing address		City	State
Home phone	Cellular phone	Email address	
Date you can start work	Salary desired	Do you have a high school diploma or GED?	
Position Information <small>Please check the boxes that apply</small>			
Hours	Days	Swing	
Full-time	Evenings	Night shift	
Part-time		Weekends	
Are you authorized to work in the U.S. on an unrestricted basis?	Pick three of the qualities/skills you feel are your strongest:		
<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Quick learner <input type="checkbox"/> Math skills <input type="checkbox"/> Mechanically inclined <input type="checkbox"/> Team player Attention to detail Computer skills <input type="checkbox"/> Dependable <input type="checkbox"/> Problem solving <input type="checkbox"/> Positive <input type="checkbox"/> Other _____		
Have you ever been convicted of a felony? (Convictions will not necessarily disqualify an applicant for employment) <input type="checkbox"/> Yes <input type="checkbox"/> No			
If yes, please explain: _____			
Is there a specific position you are applying for (if so, please list)?		Do you have any contacts that are currently employed with MHSSP (if so, please list)?	
_____		_____	
Qualifications <small>Please list any education or training you feel relates to the position applied for that would help you perform the work, such as schools, colleges, degrees, vocational or technical programs, and military training.</small>			
School/Training/Military Name	Dates	Degree	City/State
Special Skills <small>List any special skills or experience that you feel would help you in the position that you are applying for (leadership, organizations/teams, etc)</small>			
References <small>Please list three professional references not related to you, with full name, address, phone number, and relationship. If you don't have three professional references, then list personal, unrelated references.</small>			
Name	Address/City/State	Phone	Relationship

Work History <small>Start with your present or most recent employment and work back. Use separate sheet if necessary. (INCLUDE PAID AND UNPAID POSITIONS)</small>		
Position #1	Start Date (Mo/Day/Year)	End Date (Mo/Day/Year)
Company Name	Supervisors Name	Phone Number
City	State	Zip
Duties		
Reason for leaving	Starting Salary	Ending Salary

May we contact your present Employer? Yes No N/A

Position #2	Start Date (Mo/Day/Year)	End Date (Mo/Day/Year)
Company Name	Supervisors Name	Phone Number
City	State	Zip
Duties		
Reason for leaving	Starting Salary	Ending Salary

Position #3	Start Date (Mo/Day/Year)	End Date (Mo/Day/Year)
Company Name	Supervisors Name	Phone Number
City	State	Zip
Duties		
Reason for leaving	Starting Salary	Ending Salary

Position #4	Start Date (Mo/Day/Year)	End Date (Mo/Day/Year)
Company Name	Supervisors Name	Phone Number
City	State	Zip
Duties		
Reason for leaving	Starting Salary	Ending Salary

I certify that the facts set forth in this Application for Employment are true and complete to the best of my knowledge. I understand that if I am employed, false statements, omissions or misrepresentations may result in my dismissal. I authorize the Employer to make an investigation of any of the facts set forth in this application and release the Employer from any liability. The employer may contact any listed references on this application. I acknowledge and understand that the company is an "at will" employer. Therefore, any employee (regular, temporary, or other type of category employee) may resign at any time, just as the employer may terminate the employment relationship with any employee at any time, with or without cause, with or without notice to the other party.

Applicant signature

Date